



CONFEDERACY OF TREATY NO. 6 FIRST NATIONS

SUB – OFFICE:
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Employment Opportunity

Child and Family Services Lead

Full-Time Term contract- 12 months
Pay Range: \$65000.00-\$70000.00.
Competition No: CT6FN-26-11

The Confederacy of Treaty Six First Nations (CT6FN) is a non-profit Political and Treaty Organization (PTO) that has been mandated by the Chiefs and Elders of Treaty No. 6 to advocate, protect, and enhance Treaty rights by monitoring legislation and policies that affect Treaty rights.

The Confederacy of Treaty Six First Nations (CT6FN) is seeking a dedicated Child and Family Services (CFS) Lead to engage with the Member Nations of the Confederacy of Treaty No.6. The CFS Lead will help member nations engage with provincial and federal governments on SLA renewal, analyze impacts and options, and advise on a path forward per communities' visions that is in line with CHRT. As a key team member, you will have an excellent understanding of the existing governance and program models across Canada and support the development of major policy/strategic documents for the Confederacy of Treaty Six First Nations (CT6FN). This position reports directly to the Director of Policy.

This opportunity offers the following incentives:

- Competitive Salary
- Group Benefits -Extend Health, Dental and Life.
- Pension Plan.
- Employee engagement events.

Responsibilities

- Facilitate the development of new and amended policies and procedures in conjunction with other departments; research best practices in other jurisdictions, analyze existing policies, present alternatives for consideration, and draft language that reflects Treaty No. 6 Chiefs direction.
- Support Treaty No. 6 chiefs in complying with its legislative framework and assist or lead policy evaluations on the Child and Family Services file.
- Research information on all levels of government-related activities and politically sensitive issues, identifying and, where appropriate, preparing policy memos with strategic analysis and recommendations on significant developments.
- Provide administrative support to the CT6FN Executive Team, including preparing briefing materials, motions, and speaking notes.
- Provide speaking notes for elected officials and administration, as required.
- Assist with corporate records management.
- Manage project proposals, including researching issues and developing budgets and critical paths.
- Monitor decisions and prepare briefings with recommendations on the three (3) levels of government legislation, regulations, and policies that impact CT6FN or as directed by the Treaty Six Chiefs.

Education, Qualifications, and Work Experience

- A minimum of 8 years of progressively responsible related experience, preferably in economic analysis or policy development.
- Experience in a policy-related field across various areas, including non-profit, government and community.
- You have experience working with Indigenous people and organizations to gather input and build consensus.
- Strong facilitation skills with the ability to cultivate a diverse environment for the exchange of ideas.
- Experience developing correspondence and briefings for senior-level management and preparing and presenting policy research findings.
- Experience developing intergovernmental partnerships, including ISC and other related federal and provincial departments and their various programs and initiatives related to First Nations.
- Demonstrated professional or academic research experience.
- Dependability and strong work ethic.
- Excellent verbal and written communication skills and the ability to interpret material and policies for general and First Nation audiences.
- Possess excellent team building, listening, coaching, and group facilitation skills, and must have creative problem resolution skills.
- Knowledge of data sources, current literature, and emerging trends and developments in First Nations issues and rights.
- Demonstrated flexibility and the ability to work in a fast-paced, challenging environment.
- The ability to communicate in one of the affiliated First Nations of the Confederacy (Cree, Nakoda, Dene, Saulteaux) is a definite asset.
- Preference will be given to Treaty Six First Nation Members.

Condition of Employment

- Clear Criminal Records
- Intervention Record Check.
- Valid driver's license.
- reliable transportation and the ability to travel overnight as necessary.

Competition Deadline and Details

Competition Deadline:

October 19th, 2026, 4:30 pm MST

Please email your Cover letter and resume to:

Email Recruitment@treatysix.org

Fax Resumes: 780-944-0346

Confederacy of Treaty Six is an equal opportunity employer. We celebrate diversity and encourage applications from all qualified individuals.

The personal information submitted pursuant to this advertisement will be utilized for this Employment Opportunity only and is subject to compliance with the Freedom of Information and Protection of Privacy Act.

Applicants are thanked in advance for their interest; however, only those selected for an interview will be contacted.